

# **Tameside and Glossop Local Care Records Development Board Meeting**

**Held on**

**Monday 20<sup>th</sup> April 2009  
at Thornley House Medical Centre  
Thornley Street, Hyde, Cheshire SK14 1JY**

Present:

Colin Cohen	Head of Informatics, PCT
Dr Amir Hannan	GP Thornley House MC, PEC Information and Technology Lead
Yetunde Bolarin	Information Governance & Policy Development Unit Adult Services <i>TMBC</i>
Lynda Lowe	Clinical Governance Manager, PCT
Abdul Amin	Integrated Services PSO, Tameside MBC
Yvonne Bennett	Patient Representative, Thornley House MC
Sheila Caldecott	Patient, Thornley House Medical Centre
Naomi Duggan	Director of Public Affairs, PCT

In attendance: Chris Land

## **1. Apologies for Absence**

Apologies were received from Dr Anne Rothery, Mike Leigh, Jenny Spiers, John Schooling, Dr Saleem, Richard Fitton and Dr Huda

## **2. Minutes of the Previous Meeting**

The minutes of the previous meeting were accepted as an accurate record of the meeting.

### **3. Matters arising**

#### **4.3 Project Tiger**

Naomi reported that the project has been recognised by the PCT Executive Management Team as a priority and some funding is to be made available. Colin reminded the group that with this project the technology side is fairly straightforward but there will be considerable change management issues involved. Although all stakeholders are important, GP engagement will be fundamental in taking the project forward.

### **4. Promoting Good Practice**

#### **4.1 Report on implementing patient access**

As part of the governance of patient access and in his Caldicott Guardian role, Richard wanted to identify the risks and benefits. Three questionnaires were drafted to be completed by staff, clinicians and patients. Amir has collated the results of the data and will put this information live on his webpage once the information has been shared with Richard and Colin. The results will also be brought together into a report to bring back to the meeting.

#### **Action: Amir Hannan/ Richard Fitton**

The questionnaires have highlighted issues such as identifying 3<sup>rd</sup> party data and how to Read Code it, understanding the consent process, and difficulties with engaging patients to take up records access. Positive comments have been received around the ability to :

- Access test results
- Access letters
- Monitor own health
- Print off information before consultations
- Log on to show records at consultations

#### **4.2 Promoting Quality**

Amir reported on the national approach to promoting quality within the NHS, and informed the group about an initiative that has been set up in the North West championing issues of quality care to show outcomes are safe, effective and improve patient experience. Naomi confirmed that quality is at the forefront of the PCT's agenda with the Executive Team focusing greatly on this.

#### **4.3 Secure Transfer of Patient Data**

It has been confirmed that there is no technical barrier for the secure transfer of patient data by NHS Mail at TFT. It was agreed that Colin would brief Naomi on the background to this issues, and that Naomi will follow it up with Maria Dineen and Tameside Foundation Trust.

**Action: Naomi Duggan**

### **5. Items for Information**

#### **5.1 Update from Donal Flynn, Manchester University**

Colin spoke to Donal a few weeks ago and he has put the project forward for ethical approval. As it is likely to be difficult to obtain external funding it may be possible for the research to be undertaken by MSc students at Manchester University.

#### **5.2 Telemedicine**

The Intel project has not advanced further due to it requiring and not yet receiving research ethics approval.

### **6. AOB**

#### **6.1 National Spine**

There has been an exchange of emails with regard to opting out from the National Spine. This will be deferred to the next meeting.

**Action: Defer to next meeting**

## **6.2 Common Assessment Framework**

Yetunde reported that CAF pilots are taking place in a number of local authorities, including Stockport and Rochdale where the councils are working with Pennine Care Trust. It was agreed that Yetunde would look into the IG issues and report back to the next meeting.

**Action: Yetunde Bolarin**

## **7. Date of next meeting:**

Monday 8<sup>th</sup> June 2009 at 1.00 to be held at Thornley House Medical Centre, Hyde