

# **Tameside and Glossop PCT Local Care Records Development Board Meeting**

**Held on**

**Monday 8<sup>th</sup> June 2009  
At Thornley House Medical Centre  
Thornley Street, Hyde SK14 1JY**

Present:

Mike Leigh	Chair, Non-Executive PCT Board Member
Therese Brammah	Consultant Rheumatologist TFT
Lynda Lowe	Clinical Governance Manager, PCT
Dr Richard Fitton	PCT Salaried GP, Caldicott Guardian
Dr Amir Hannan	GP Thornley House MC, PEC Information and Technology Lead
Dr Margaret Cropper	LMC Representative
Sheila Caldecott	Patient Representative, Thornley House MC
Yvonne Bennett	Patient Representative, Thornley House MC
Samei Huda	Consultant Psychiatrist, Pennine Care
Hugh Tooby	Go to Doc
Caroline Fitton	
Dr Ali	FY2 Doctor Thornley House MC
In attendance:	Chris Land PA to Medical Director PCT

## **1. Apologies for Absence**

Apologies were received from Colin Cohen, Gerry Tootell, John Harvey, Jenny Spiers, John Schooling and Beverley Hutchinson.

## **2. Minutes of the Previous Meeting**

The minutes of the previous meeting were agreed with the exception that on 3<sup>rd</sup> page 4.2 Promoting Quality it was highlighted this is not a new initiative.

## **3. Matters Arising**

### **Dates of Meetings**

This matter was not discussed and will remain on the Agenda for the next meeting.

## 4. Promoting Good Practice

### 4.1 Report on implementing patient access

Richard discussed the Report he has produced and how the project has progressed. There have been 4 public meetings to discuss records access held at Thornley House Medical Practice and 3 practices have been engaged and have been funded £12,000 - £13,000 to implement records access at their practices. Two of the practices have done well with the other practice having more work to do. Heather Harrison had suggested that a method of evaluation from a Clinical Governance point of view would be required and she drafted 6 questions around this, which have proved very useful. Questionnaires supplied by Brian Fisher were adapted for staff, patients and doctors and these were completed and analysed. Amir has received 60 / 70 responses to the questionnaire. Research has been positive from practices and patients. The Report contains lots of information and needs to be broken down, Richard and Caroline will therefore continue to work further on the project for 2 / 3 more months before it is presented to the PCT.

The results of the questionnaires from Staff and Patients at Thornley House are available on their web page, from the results there is still concern that Doctors and Nurses do not know what is harmful or 3<sup>rd</sup> party data.

It was agreed that the project will be rolled out to further practices possibly the new practices as they will be able to implement patient access from the launch of the practice.

### 4.2 Secure Transfer of Patient Data

Amir explained the difficulties encountered with trying to contact consultants with regard to using nhs.net for transfer of patient discharge letters etc. and about a suggested generic email addresses for departments such as [rheumatology@tgh.nhs.net](mailto:rheumatology@tgh.nhs.net) with clear processes in place to confirm who would be responsible for checking the inbox. All practices now have a generic nhs email address and could receive letters and information securely from the hospital using nhs.net. Therese Brammah said that she would discuss this at the business group meeting tomorrow but asked if there is a way of building something into the process that would confirm that emails have been received as the Medway system currently has.

**Action: Therese Brammah**

### **4.3 Children accessing their records**

Sheila gave a presentation about her son accessing his medical record and how she feels it has help him to manage his general health and knowledge and how he makes healthy food choices. Chris will email the presentation to the group along with a questionnaire which has been drafted and is aimed at teenagers and asked for any comments on the questionnaire to be sent to Colin or Mike.

## **5. Items for Information**

### **5.1 Tameside Council – Records Access Course**

This daytime course offering training in records access is currently running with 8 or 9 people. Outcomes of the course will be reported to the group.

### **5.2 Meeting with Professor Martin Severs**

Great Support Martin Severs – Snomed used records worldwide

### **5.3 Emerging Global e-health**

Richard Fitton and Brian Fisher would like to do a presentation about the LCRB and will know by June 30<sup>th</sup> if they are attending.

## **6. AOB**

## **7. Date of Next Meeting:**

Monday 20<sup>th</sup> July 2009 in the Boardroom at Thornley House Medical Centre, Hyde