

Tameside and Glossop PCT

Tameside and Glossop Local Care Records Development Board Meeting

Held on

**Monday 3rd November 2008
At Thornley House Medical Centre, Thornley Street,
Hyde, SK14 1JY**

Mike Leigh	Chair, Non-Executive PCT Board Member
Colin Cohen	Head of Informatics, PCT
Dr Amir Hannan	GP Thornley House MC, PEC Information and Technology Lead
Tracey Dunkerley	PA to Head of Informatics, PCT
John Schooling	PCT
Christine Greenough	PCT
Lynda Lowe	Clinical Governance Manager, PCT
Samei Huda	Consultant Psychiatrist, Pennine Care
Nasima Begum	Integrated Services Primary Care Officer T&G PCT
Sheila Caldecott	Patient Representative, Thornley House MC
Yvonne Bennett	Patient Representative, Thornley House MC
Dr Richard Fitton	GP Hadfield MC, Caldicott Guardian
In attendance	Chris Land Rachel Land

1. Apologies for Absence

Apologies were received from John Harvey, Dawn Seward, Gerry Tootell, Jenny Spiers and Abdul Amin.

2. Minutes of the Previous Meeting

The minutes of the previous meeting were agreed

3. Matters Arising

5. Proposals for the use of the LCRDB Budget and accountability to the PCT Board

Amendment to the proforma has now been made.

6.1 NHS IG Guidance on use of patient data for research

Colin has contacted Barbara Hoyle at Pennine Care to seek further information with regard to purchasing USB data sticks, which support encryption.

4. Promoting Good Practice

4.1 Secure Transfer of Patient Data

Colin confirmed that Geoff Berry at TFT has been informed of the technical steps involved with regard to Safe Transfer of data, Colin will follow up the matter with Amir after the meeting and as Geoff Berry and Beverley Hutchinson were not able to attend the meeting today this matter was deferred to the next meeting.

4.2 Guidance on patients lacking capacity or refusing treatment (issue raised by Go to Doc)

Dawn Seward at Go to Doc had issues to discuss with regard to this however as she was unable to attend the meeting today it will be discussed fully at the next meeting. Samei Huda commented that viewing access to the health care record of a patient is not generally done under the Mental Health Act but under the mental illness capacity act, unless the patient is admitted to hospital.

4.3 Project Tiger

Colin discussed the document drafted following a meeting with Stockport PCT for discussion at Executive Management Team. Colin explained the background to the document; the different phases of the project; how it will support World Class Commissioning: the work-streams involved in the project; benefits arising and he discussed the options available. It was agreed by the group that Colin would present the proposal to the PCT Executive Management Team to ask them to confirm their support. It

was also agreed that Anne Rothery, Medical Director and Richard Fitton, Caldicott Guardian would contact Go To Doc and Tameside Foundation Trust to seek their backing for the project.

Action: Colin, Anne & Richard

4.4 Integrated Record Systems

Following the recent Health Care Commission review of urgent care under World Class Commissioning which involved 60 interviews with Pennine Care, Secondary Care, PCT, and Primary Care, gaps were identified and areas to improve further. Christine Greenough discussed issues around access to info for OOH and Urgent Care, with A&E relying on patient carer information about a patient's medicine regime because records are not available. It was also pointed out that although Advanced Practitioners can, for example, refer a patient for diagnostic x-rays, results of these x-rays can only be accessed by GPs and not by the advanced practitioner, even with the patient's consent.

5. Update on proposals for use of the LCRDB Budget

Funding from the LCRDB budget could be utilised for the Telehealth project to be discussed by Amir in AOB. A sum of £6,000 has been set aside for a bid for 3 further practices to offer records access. Funding will be available for more Caldicott Meetings. Colin confirmed the group would look towards the PCT to fund Project Tiger from the mainstream budget.

6. Items for Information

Richard updated the group on the meeting with Richard Cato and Lawrence Cotter, and students training in electronic records access, which it is hoped will become part of the medical school curriculum.

7. AOB

7.1 Proposed Dates for 2009

Dates for 2009 will be circulated for comments and agreement.

7.2 Telehealth Project

Amir had a meeting the previous week with the Project Manager of Intel and EMIS to discuss a system that allows a patient to monitor their own health using an Intel database, this system would also 'pull information' through to clinical systems. The patient would have a unit in their home, which would allow them to record information about their health. This system has been piloted in Scotland and it was felt it would have many benefits with certain groups of patients, such as Heart Failure patients, case managed patients, patients on oxygen and it was acknowledged that this system could also assist with collecting information for QOF and would fit in with PBC. It was suggested that Mike Leigh should approach the Project Manager at Intel with a view to them putting a proposal to the PCT through the LCRDB for supply a number of these units.

Action: Mike

8. Date of next meeting

Monday 15th December, Thornley House Medical Centre,
Thornley Street, Hyde at 1.00–2.30 pm